

**CITY OF ALGONAC
DOWNTOWN DEVELOPMENT AUTHORITY
Council Chamber, 805 St. Clair River Drive, Algonac
Algonac, MI 48001**

A regular meeting of the Algonac Downtown Development Authority was held on Wednesday, April 4th, 2012 at 7:00 p.m. and called to order by Chairman Musto and was held in City Council Chambers, 805 St. Clair River Drive, Algonac, MI 48001.

ROLL CALL:

Present:

Brian Bayly
Chuck Bayly
Irene Bird, Mayor
John Bolf
James Harris
Mike Mentz
Mike Musto
Pam Rappa
Diane Strevel

Absent:

*Dr. Robert Bates,
Art Bryson*

Others:

Executive Director Karl S. Tomion
City Clerk Greenia

DDAO 04-01-12 Excuse Absent Member

Motion by C. Bayly, supported by Bird to excuse Dr. Robert Bates from the DDA meeting for medical reasons. Motion unanimously carried.

PLEDGE OF ALLEGIANCE

The Chairman led the Pledge of Allegiance

PUBLIC COMMENT

APPROVAL OF MINUTES MARCH 7TH, 2012

DDAO 04-02-12 Approval of Minutes

Motion by B. Bayly supported by C. Bayly to approve the minutes of the March 7th, 2012 DDA meeting as presented/amended. Motion unanimously carried.

TREASURERS REPORT

DDAO 04-03-12 Approve Accounts Payable March 2012

Motion by C. Bayly supported by Strevel to approve Downtown Development Authority Accounts Payable for March 2012 in the amount of \$715.12. Motion unanimously carried.

COMMUNICATIONS AND NOTICES

UNFINISHED BUSINESS

DDAO 04-04-12 Adopt Proposed Budget

Motion by Harris supported by Bird to adopt the following proposed budget for FY 12/13 for consideration of the City Council. Motion unanimously carried.

DESCRIPTION	Budget
Current Taxes	\$ 32,900
<u>Interest</u>	<u>\$ 120</u>
Total Est. Revenues	\$ 33,020
Auditor Fees	\$ 250
Legal Fees	100
Administrative Services	4,470
Community Promotions	2,950
Façade Program	10,000
Special Events	10,000
Comm. Promotion/Christmas	2,500
Legal Notices	150
Tax Ref. Changes	2,600
Total Appropriations	\$ 33,020

Net of Revenues/Appropriations	-0-
Beginning Fund Balance	\$ 25,802
Ending Balance	\$ 25,802

NEW BUSINESS:

Chairman Musto explained to the DDA that he had signed a letter developed by St. Clair County Metro Planning in support of the application for a Coastal Zone Management Grant that the City is applying for to update their Master Plan. He also provided a copy to the members present.

BOARD MEMBER CONCERNS:

DDA Member Strelvel asked when the docks would be put in and also asked about when the second port-a-john would be put up. She thought it was supposed to be on or about May 1st each year.

DDA Member Charles Bayly thanked City Manager Tomion for all his help and direction over the last couple of years. He wished him good luck in his retirement.

DDA Chairman Mike Musto wished City Manager Tomion the best of luck and thanked him for everything.

City Manager Tomion thanked the DDA and added that they had been a great group to work with.

DDA Member Harris noted that Mr. Tomion would be very hard to replace and added that he had done a wonderful job while he was here.

ITEMS FOR NEXT AGENDA:

Executive Director Tomion stated that if they had nothing for the next agenda they might not meet. There could possibly be a change in the budget if City Council does not approve the one they were forwarding to them.

ADJOURNMENT:

DDAO 04-05-12 Adjournment

Motion by Bird supported by C. Bayly to adjourn the meeting at 7:36 p.m. Motion unanimously carried.

Signed:

Respectfully Submitted:

Michael Musto
DDA Chairman

Cynthia L. Greenia
Algonac City Clerk